

# -Teaching Services Australia -

A.B.N. 43 099 422 129

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Kenthurst  
NSW 2156

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## Teaching Services Australia Guitar Group Overview

Dear Parents & Students,

Welcome to the Teaching Services Australia Guitar Program!

The program will be run weekly, during the school day, with half hour group lesson times being allocated in advance by your Teacher.

The cost is **\$130** per term and is invoiced at the commencement of each term. Fees are payable by Cheque, Visa, MasterCard or Bankcard. **Please DO NOT send fees with your children to the lesson!**

In order to participate in the program, each child will **need** the following:

- A Nylon String Guitar (3/4 or 4/4 size, depending on child) – Approx Cost \$100-
- A Lesson Book : Hal Leonard Guitar Method – RRP \$19.95-
- A Guitar Bag, to carry Guitar to and from School – Approx Cost \$35-
- Picks, a necessity for playing the Guitar – RRP 80c Each.



A **Folding Music Stand** is highly recommended for home practice, but not essential. (RRP \$19.95)

All of the above products can be purchased through returning the order form below to school or via mail to **P.O Box 87, Kenthurst NSW 2156**, or by coming into our showroom at **Unit 32 / 286-288 New Line Rd, Dural NSW 2158 (Behind Dural McDonalds)**

**For all other enquiries, please don't hesitate to contact us at the office on above details.**

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**Teaching Services Australia Instrument & Accessory Order Form:**

Product	Recommended Quantity	Quantity	RRP
Nylon String Guitar (Please indicate 3/4 or 4/4)	1		\$99.00
Lesson Book (Hal Leonard Guitar Method)	1		\$19.95
Guitar Bag	1		\$35.00
Pick	3		\$0.80c Each
Folding Music Stand	1		\$19.95
		<b>TOTAL:</b>	<b>\$</b>

I would like to purchase the recommended package as indicated in the 'Recommended Quantity' Column above for a Discounted Fee of \$150- (Total Retail = \$176.30)

Please provide me a Guitar Package based on my quantities as indicated above

Please Debit my Credit Card (details are below) for \$ \_\_\_\_\_

I have enclosed a cheque, made out to 'Dural Music Centre' for \$ \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry: \_\_\_\_ / \_\_\_\_ CCV #: \_\_\_\_\_

Card Holders Name \_\_\_\_\_ Signature: \_\_\_\_\_

# Terms & Conditions for Belonging to the TSA Guitar Group

## Fees and Payment Methods

### • Lessons – Payment Options

Lesson Fees are payable at commencement of each term. Payment options are:

- a) Direct debit from your credit card, with receipt mailed to you **OR**
- b) Invoice mailed to you at term commencement & is **payable within 7 days** by *phone* with credit card details, or *by mail* with cheque/money order/credit card details. You may incur **late fees** or your child may be **excluded** from Group Lessons if unpaid. Minimum student **commitment** for teaching is one term. On an on-going basis one term's notice must be given or **one term's fees** will be due.

*(NB We will give consideration for hardship with prior notification.)*

## Service / Administration of the Program

- The office of the school your child attends will not be responsible for handling any TSA business. All **communication** shall be with **TSA** via either phone number and/or address above. Forms are to be **returned promptly** to avoid delays. If you decide not to proceed, notify the TSA office ASAP by phone or by mail.

## Lesson Make-Up Policy

- Please understand that our low fees are only possible due to group teaching. Note that we charge you a term lesson fee is not negotiable without prior arrangement with TSA. The following outlines the policy on your missed group lesson.
- **Re: School Excursions/Events** – *depending on the notice the teacher has been given*, he/she will attempt to inform you in writing ASAP re: a make-up date. Make-ups are usually a second lesson on the same band day, which cover additional material/practice.
- **Re: Sick Days** – If your child is absent from a lesson due to sickness, it is the parents' responsibility to send a note to the band director. The teacher will attempt to provide a make-up lesson.
- **Re: Long Holidays** – If you plan a long holiday and are to miss 3 or more consecutive lessons, please inform the instructor and/or TSA to see what can be arranged.
- **Re: Forgetting Lessons** – Band teachers usually send for students if they forget. Often students are not located and other students cannot waste their lesson chasing students who forget. No make-up can be given for forgetting lessons.
- **Re: Forgetting Instruments** - If your child forgets their instrument on any day, they can still participate in the lesson by observing (or using a spare instrument if available). No make-up can be given for forgetting instruments.

*Please Complete & Return to your school office or alternatively send to Teaching Services Australia via Fax or Post within 7 days*

School \_\_\_\_\_

Students Name: \_\_\_\_\_ Class / Year: \_\_\_\_\_

Name of Parents / Guardians: \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email Address: \_\_\_\_\_

**My signature below indicated that I have read & understood the above Terms & Conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_